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WASLI PRE-CONFERENCE **BRIEFING**

What you need to know before you leave home!

WASLI Conference, Durban, 14-16 July 2011

You are receiving this email because you, your group or someone using your email address has completed the registration process and we have received the conference fee. (A very few delegates may still owe for additional nights accommodation; they will know who they are.)

AIRPORT TRANSFERS - The new [King Shaka Airport](#) was opened in May 2010 and is 22 miles / 31km north of Durban. An approved taxi is probably the best way to get to the venue hotel, Southern Sun Elangeni, 63 Snell Parade, Durban 4001.

We recommend you use [King Shaka Airport Shuttle Services](#). They operate 6 seater SVUs (Toyota Avanzas), are offering a fixed price to the conference hotel of ZAR280.00 per vehicle (not per passenger).

Book [online](#) with your flight details and they will be there to meet you. KSASS have guaranteed that if you find a cheaper price per vehicle they will better it. You will need to pay the driver cash in Rand (ZAR). (While there is the option to pay in advance, credit cards are not accepted. To transfer funds from outside South Africa can cost as much as the fare.)

If you would like to share a taxi with other delegates arriving about the same time, email confadmin@wasli.org **no later than midnight Saturday 2 July** with the following information only

- your **name**
- the **time and day** of your arrival in **Durban**

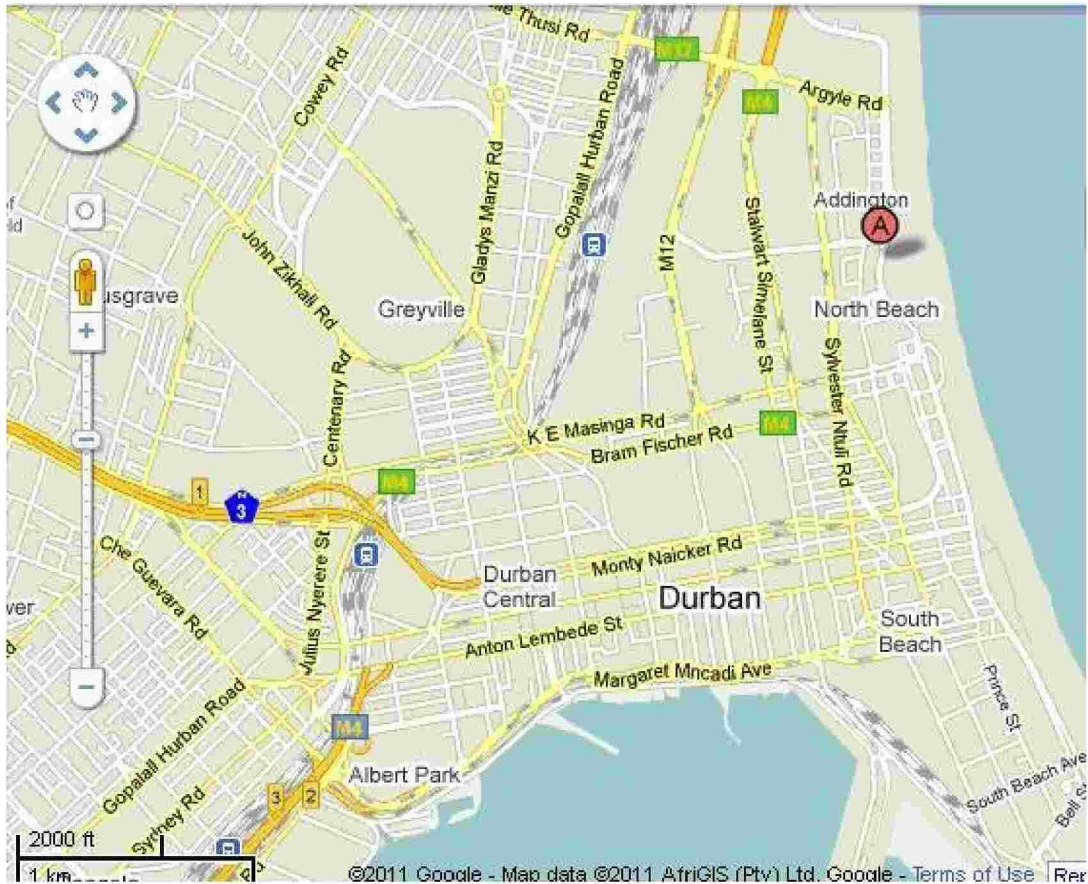
- the airline and flight number

and on Sunday 3 July we will share names and email addresses of people travelling on the same flight and you can be in touch with each other and make your own arrangements regarding booking in advance and sharing. Agree with each other what will happen if your flight arrives late. (That's five pieces of information to put in an email; please don't complicate it for us; this will be a difficult enough task as it is! If you complicate it, we may not be able to deal with it.)

Should you wish to use the official AIRPORT BUS which travels to the city and hotels (including the Southern Sun Elangeni), details are available [here](#); price is ZAR 70.00 and no bookings are required. (Bookings are required for the return journey.)

FLIGHT DISRUPTIONS – There are two volcanoes that have been causing flight disruptions recently: Chile's Puyehue-Cordon Caulle, disrupting flights around the southern hemisphere, and Eritrea's Dubbi volcano, disrupting flights in Eastern Africa. While airlines will do their best to get you to Durban on time, it is always wise to purchase travel insurance for disruptions and other reasons.

HOTEL LOCATION - The WASLI Conference hotel is located at 'A' and is a few minutes by car from central Durban.



RECEIPTS – Some delegates have asked for receipts, although in most cases you will already have some email or paper record of any payments made to WASLI for the conference. If you still need a receipt, leave your name on a list at the registration desk and we will email one to you as soon as we can after the conference.

CERTIFICATE OF ATTENDANCE – Some delegates will require this for CPD or some other similar purpose. If you need such a certificate, leave your name on a list at the registration desk and we will provide you with one before the end of the conference.

GENERAL MEETING – No paper documents will be provided. All documentation for

the General Meeting is available electronically here:

<http://www.wasli.org/general-meeting-agenda-papers-p138.aspx>

- **Agenda**
- **Minutes of Previous Meeting**
- **Activity Report**
- **Task Force reports**
- **Proposal to amend Governing Document**
- **Officers for 2011-2015**

If you require your own copies, please print your own and bring them with you, or, download them to your laptop and bring that. (Please note that this link is not publicly visible from www.wasli.org.)

COUNTRY REPORTS – Please confer with colleagues in order to prepare the country reports for presentation. See the two links near the top of the Programme page of the WASLI Conference webpages.

BANQUET NIGHT – There has been no particular theme agreed for this evening, but we thought it would be a nice idea if delegates could wear their national costume. So the dress code is *your national costume* or formal dress.

TOURISM - If you have not had a chance to look at tours and sightseeing opportunities, [this page](#) on the WFD Congress website has lots to choose from. You can book direct with the tour company by following the links on that page.

HOTEL INTERNET & WI-FI ACCESS – Vouchers can be purchased from the hotel desk for periods from 30 minutes to a week. You might also benefit from a hotel promotion which allows for two hours free internet connection every day. You need to register as a Frequent Guest and have access to a printer to print off your membership card. Sign up here before you leave home:

<http://www.southernsun.com/frequent-guest/pages/fg-internet-promotion.aspx#top>

ELECTRICAL CONNECTIONS – South African electrical output is 220-230 volts. It

has the biggest socket plugs we've ever seen, so if you are planning to charge your laptop or cell phone, you will need a plug adaptor. If you are coming from North America you may need a voltage convertor as well.

SAFETY - Be alert to what is happening about you when out and about, just as you would in any strange city. Take special care of your valuables, especially your passport (have a copy of it with you). Safety and security advice can be viewed on the [US State Department's website](#) and the [UK Foreign & Commonwealth Office website](#).

DELEGATES FROM NORTH AMERICA – WILL YOUR CREDIT CARD WORK? Unlike the USA, South Africa uses 'chip and pin' credit cards. Check out this article which might prepare you for credit card transactions in South Africa.

<http://travel.nytimes.com/2011/06/12/travel/how-to-avoid-credit-card-problems-abroad-practical-traveler.html?nl=todaysheadlines&emc=tha210>

TRAVEL SAFELY AND ENJOY THE CONFERENCE - We wish you a safe journey to Durban. For some people, this will be one of many conferences they attend this year; for others it will be the first such conference they have ever attended. No matter which category you fall into, WASLI conferences are unique events where - old-timer or first-timer - we really do all have so much to learn from each other. We hope the conference lives up to your expectations.

The Conference Committee

You are receiving this email because you are a registered delegate at WASLI 2011 Conference

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Our mailing address is:

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